

Appendix A - Membership Plans and Usage Rates⁷

Membership options – choose A, B, C, D, or E ¹	
A. Regular Member – Classic Plan	
membership loan ²	\$400 (fully refundable)
each additional driver (household membership)	\$100 (fully refundable)
monthly fee	\$20
B. Regular Member – Regular Plan (credit card required)	
membership loan ² (per driver)	\$10 (fully refundable)
monthly fee	\$40
C. Regular Member – Simple Plan (credit card required)	
membership loan ² (per driver)	\$10 (fully refundable)
annual fee	\$40
D. Associate Non-driving Member	
membership loan	\$10 (fully refundable)
one additional person (shared membership)	\$10 (fully refundable)
E. Corporate Member	
membership loan (permits 4 Corporate Drivers)	\$700 (fully refundable)
non-profit membership loan (permits 4 Corporate Drivers)	\$600 (fully refundable)
each additional Corporate Driver	\$100 (fully refundable)
Application Fee	
per driver	\$30 (non-refundable)
Key Deposit	
per key (for self-serve vehicle lock-boxes)	\$10 (fully refundable)
Regular Driving Rates – Regular Plan/Classic Plan/Corporate	
per hour - weekdays (7am - 11pm)	\$4 + 30¢ / km ^{3,8}
per hour - weekends (5pm Friday - 11pm Sunday)	\$5 + 30¢ / km ^{3,8}
per hour - 11pm - 7am	\$1 + 30¢ / km ^{3,8}
10 hours - weekday (up to 10 hours before 6pm)	\$20 + 30¢ / km ³
24 hours – weekday	\$30 + 30¢ / km ³
24 hours – weekend	\$40 + 30¢ / km ³
Regular Driving Rates – Simple Plan	
per hour	\$10
per hour – 11pm – 7am	\$5
24 hours	\$70
per kilometre	100 free kilometres per day, each additional kilometre 30¢ / km ³
Fees for changing membership plans	
transfer to Simple Plan or Regular Plan	\$30
transfer to Classic Plan	\$30 + \$390 membership loan (fully refundable)
Surcharges	
administration fee (per phone reservation and amendment call)	\$1
cancellation or changes to reservation: >24 hours notice	no charge
cancellation or changes to reservation: <24 hours notice ⁴	50% of hourly rate
late return (as set out on page 11 of Member Manual); OR took wrong car (as set out on page 8 of Member Manual); OR lights left on/battery dead	\$20 compensation to affected member (if applicable) + \$15 admin fee + compensation to the Co-op for lost revenue ⁵ (if applicable) + costs incurred by affected member for alternate transportation (if applicable)
no show for reservation	100% of hourly rate

NSF (no sufficient funds)	\$15
investigation of parking or speeding tickets	\$10 + cost of violation(s)
administration fee for use of 407 toll road	\$5.00 (no charge if office is notified of use)
fee for return of impounded or towed vehicle	all accumulated charges + \$20 compensation to affected member (if applicable) + \$15 admin fee + compensation to the Co-op for lost revenue ⁵ (if applicable) + costs incurred by affected member for alternate transportation (if applicable)
use of vehicle without reservation (as set out on page 9 of Member Manual)	\$10/hour + \$1/km + \$20 compensation to affected member (if applicable) + compensation to the Co-op for lost revenue ⁵ (if applicable) + costs incurred by affected member for alternate transportation (if applicable)
return of vehicle with less than ¼ tank of gas	\$10 compensation to member who fills tank
Smoking	\$25
doors left unlocked	\$10
windows left open	\$10
logbook incomplete	\$10
messy car/cleaning fee	\$20 admin fee + cost of cleaning (if applicable)
lost key	\$25 + lockbox and key system replacement costs (if applicable)
failure to record vehicle damage (e.g. paint scratches, dents, etc.) during <u>before and after trip</u> vehicle inspection	\$25 admin fee and/or partial or full payment for vehicle repairs and/or the cost of lost revenue due to scheduled vehicle repairs
late payment fee for overdue account ⁶	1.25% compounded monthly (18% annually) and driving privileges suspended until full payment has been received

Notes

1. Membership loans are transferable (refer to Part 5 of the By-Laws)
2. Membership loan is similar to a security deposit – fully refundable on cancellation of membership
3. Co-op pays for gas.
4. Cancellation charges only apply if vehicle is not rebooked by another member.
5. Lost revenue is calculated based on the hourly rate and the number of booking hours affected by: the late return of a vehicle; taking the wrong vehicle; taking a vehicle without a reservation; impounded or towed vehicle; or leaving the lights on and draining the battery. The member is charged for the number of booking hours lost to the Co-op as a result of the affected Member's booking cancellation. If another member books the vehicle after it has been returned to regular service, the time booked is subtracted from the hourly rate owing if any amount is owed.
6. The Regional Municipality of Waterloo and the Corporation of the City of Kitchener are exempt from the late payment charge.
7. All fees, usage rates, and surcharges are subject to HST. Membership loans and key deposits are not subject to HST.
8. The per kilometre and per hour rates may default to the 24 hour rates on any reservation if the billing system determines it's cheaper.